

REQUEST FOR QUALIFICATIONS
Fire Station Facility Study and Design
Services Town of Bridgewater,
Massachusetts

The Town of Bridgewater is soliciting qualifications from designers to perform a facility study and provide design services for a new fire station.

The Town is seeking a Designer to perform the following services, hereinafter referred to as Phase I Services:

- Develop a facilities needs program for its fire department to accommodate current and projected assets and operational requirements.
- Conduct a site selection study to identify potential locations for a new fire station.
- Develop conceptual designs for a new fire station at each location identified in the site selection study.
- Perform a comparative analysis of the options identified above and provide suggestions and support to the Fire Station Building Committee.

Pending authorization and appropriation of funds, the Town reserves the right to negotiate with the Designer providing Phase I Services for final design services (Phase II) if it is determined to be in the Town's best interest. Final design services may include multiple schematic design options, design development, development of plans and specifications, studies, surveys, soil tests, development of construction bid documents, bidding support services, construction phase services, and more, hereinafter referred to as Phase II Services.

The initial contract will include Phase I Services only. The fee for the Phase I Services will be negotiated with the top-ranked applicant. Phase I Services should be completed within 90 calendar days of Notice to Proceed. The budget and schedule for Phase II Services have not yet been determined.

Applicants must qualify as Designers as defined by MGL c. 7C §44. Applicants must be qualified to perform all Phase I and Phase II services as listed above.

Sealed qualifications should be delivered to the Office of the Town Manager at the Municipal Office Building, 66 Central Square, Bridgewater, MA 02324 no later than **Friday, February 14, 2020 at 12:00PM**. Sealed qualifications should be clearly marked "Qualifications for Fire Station Facility Study and Design Services." Separate sealed price proposals should be clearly marked "Price Proposal - Qualifications for Fire Station Facility Study and Design Services." No faxed qualifications will be accepted. The Town of Bridgewater reserves the right to reject any and all proposals, waive informalities, and to award contracts in the best interest of the Town.

Request for Qualifications documents may be obtained from the Procurement Officer at Procurement@BridgewaterMA.org.